



The Siebold Company, Inc.

4201 N.W. 124 Ave.
Coral Springs, FL. 33065-7608
(954)340-3005 * Fax (954)340-3006

TSC Program / Project Management

The Siebold Company Inc. Employs the highest experience project personnel, listening, communicating, documentation, asking the right questions and our application of best practices based on real experiences are just some of the ways we distinguish ourselves. We maximize resources by efficiently procuring labor, materials and equipment. Our systems and proven processes ensure the most cost-effective coordination of planning, design, estimating, contracting and construction.

In addition to program and project management, we manage all aspects of a project, design, procurement, logistics, suppliers, start-up and commissioning, maintenance support and training. The results are better-managed projects, a reduction in unnecessary expenditures, shorter schedules and marked improvement in quality and safety performance

Project Management Plan

The Project Manager (PM) is the lead member responsible for the overall execution of the project from initiation of the Design Phase through the completion of Close out Documents.

The PM is responsible for developing and maintaining coordination with the Customer Project Manager throughout the project. The PM will provide weekly progress updates and attend monthly progress review meetings. The PM will also submit and collaborate on system design and procurement of system components. Ultimately, the Project Manager has single point stewardship responsibility for all aspects of an assigned project. Our Project Management Plan incorporates Integration, Scope, Time, Cost, Procurement, Quality, Human Resource, Communications, and Risk Management to provide USPS with seamless execution, while delivering a quality product on time and within budget.

Post project award, TSC's project manager will request a project kickoff meeting with the Technical Manager. During this meeting TSC will refine the project work documents for the Project Baseline put forth in this proposal to establish a solid approved Design and timeline prior to commencing project execution as defined by the Scope, Budget, Schedule and design Requirements.

During the project the PM will gather and report all information between the field and USPS TM. TSC will coordinate all activities with the TM and adhere to all codes and standards as outlined in the scope. Should any additional work or change request be presented to any TSC employee they will be directed to the TM for review and approval in the form of an official P.O. from the COR.

The Team:

Our project management team, consist of managers that are very versatile in all aspects of any type projects All project managers here at TSC have come from "field technical work" from other big name companies.

Unlike any other companies. Project Managers that are either brought out of the field or hire into TSC as a Project Manager. Each PM is assigned on a project to work hands on in the crew. Then assigned as a Superintendent to learn "The Right Way the Siebold Way"

The Principles of the company are firm believers that recruiting from field staff works in building a technical management team

Our Moto here is simple "You must know how to do the work yourself first, before you can manage the work" this is what they stuck by when they built this very successful and versatile management group



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Each PM have back grounds in multiple technical skill achievements, of either a Master's, license, Journeyman levels of education, certifications, and participate in conducting employee and class room trainings

- Surveys
- Estimating
- Technical proposal writing
- Scheduling
- Project kick off meeting with scheduled Meetings and conferences throughout the project duration and through informative detailed monthly progress reports
- Daily contact with field and the highest level of response time in the industry
- Logistics
- QMS reports

Look no further for all your project needs. Weather your project be Mechanical, Electrical, Electro-mechanical, controls or a turnkey solution, we have a most highly experience core of mangers to handle any type of projects you have. The results are on time completions, utilizing safety, judgment and professional workmanship